

**FAMILY TEAM AND YOUTH TRANSITION DECISION-MAKING MEETING AGREEMENT ON
CONFIDENTIALITY, FORM 470-5149
INSTRUCTIONS**

The Family Team and Youth Transition Decision-Making (YTDM) Meeting Agreement on Confidentiality is an agreement between all members in attendance to a Family Team Decision-Making (FTDM) Meeting or Youth Transition Decision-Making (YTDM) Meeting to keep personal and identifying information confidential.

Case Information. All fields in this section of the FTDM/YTDM Meeting Agreement must be completed, including:

- Family/Youth name or names
- Facilitator Name and Approval Number
- Date of FTDM or YTDM Meeting
- Location of FTDM or YTDM Meeting

Signatures and Notifications. The form identifies all team members who participated in the FTDM or YTDM Meeting agreeing to keep information confidential.

Instruct all team members to review the agreement and provide the following information on the agreement:

- Signature
- Contact information
- Relationship to the child, family, or youth
- Date of signature

Completion

FTDM/YTDM Meeting facilitators prepare this form before conducting or facilitating a FTDM or YTDM Meeting.

Location of Forms

All FTDM and YTDM Meeting forms and documents can be accessed at the following website:

<http://www.iatrainingsource.org/ftdm-ytdm-documents>